



TUDSU+ Staff Advertisement

Academic Year 2025-2026

TU Dublin Students' Union is hiring TUDSU+ Staff for the year!

Terms and Conditions:

- Successful candidates will sign a Casual Statement of Terms & Conditions of Employment with TU Dublin Students' Union.
- The hourly rate is €14.80. Wages will be paid fortnightly by credit transfer.
- There will be a 3 months' probation.
- Successful candidates will work up to 10 hours per month. Weekly hours will vary as will be determined by the organisation from time to time.
- No task will ever be assigned without appropriate training.

Role Description: The primary duty and responsibility shall be to support the Students' Union in a wide variety of work areas and functions:

- Administrative and operational support for Students' Union events, campaigns and activities
- Administrative support and sales' transactions in TUDSU+
- Other tasks to support the work of the elected officers
- Other duties assigned from time to time by the management team
- Maintenance of stock inventory
- Troubleshooting technical issues/Ad-hoc tasks

Person Specification: The ideal candidate should:

- Be a registered student of TU Dublin
- Be punctual and reliable
- Be polite and friendly in their dealings with others
- Show initiative and the ability to self-direct
- Be organized and methodical in their work
- Have experience in retail or customer service is desirable.
- Good communication skills

How to apply?

1. Fill in this online form: <https://forms.office.com/e/zfLBLE9aE> before 25th August 2025 by 1 pm.
2. Submit an up-to-date CV to recruitment@tudublinsu.ie before 25th August 2025 by 1pm. Short interviews will take place online on Thursday the 28th of August. Further details will be given to those candidates who are shortlisted for interview.

TU Dublin SU CLG is an equal opportunities employer. Canvassing is strictly prohibited. Due to limited resources, feedback will only be given to candidates who have been shortlisted for interview.