

TU Dublin SU - Workplan for year 2024-2025

v.2

SU Const.	Objective	Task Name (Action/Project/Campaign/...)	Progress	Assigned To	Start date	Due date	Detail of action where applicable	Ground	Update Semester 1	Update Semester 2
Art. 3 (i)	To act as the recognised voice of students and to be the means of communication between the members of the Union and the University	To lobby the government for student accommodation	Not started	Pres.		Ongoing		Political Manifesto		
		To represent students on each decision-making forum in the University	Not started	The Executive		Ongoing	Rep attendance at Grangegorman Development Agency committees ;Student Facilities groups ;Faculty Board Reps;Governing Body ;Various Committees ;Academic Council	Constitutional requirement		
		To ensure proper Governance of Student Contribution Charge, through attendance at Student Finance Committee & Student Development Fund	Not started	Pres.		Ongoing		Constitutional requirement		
		To measure impact of student training and development activities	Not started	GM;Ac.Aff.&Rep Lead	01/09/2024	30/05/2025		Strategic orientation		
		To implement Student Council decisions (policies and mandates)	Not started	The Executive		Ongoing		Student Council mandate;Student Council policy		
Art. 3 (ii)	To represent TU Dublin students at all levels of society including locally, regionally, nationally, and internationally	To facilitate Democracy	Not started	Dem&Rep Exec;Ac.Aff.&Rep Lead, SAAS	01/09/2024	30/04/2025	Election of Student Councilors ;Faculty Board Representatives ;Student Forum ;Board directors ;Electoral commission members ;Part-time Officers ;AQEC Reps ;Full-time officers: RUN TUDSU Campaign (10-21 February);Class Representatives ;Elections (campaign + polling): 24 Feb - 14 March;CLG members, Deputy chair of SC. To facilitate the selection of RAG charity for 2025/2026 Support and facilitate any referendum or Plebiscite as necessary.	Constitutional requirement		
		To explore feasibility of online elections	In progress	Dem&Rep Exec;Ac.Aff.&Rep Lead	01/07/2024	15/09/2024		Organisational requirement		
		To facilitate Induction & Training	Not started	Dem&Rep Exec;Ac.Aff.&Rep Lead;VP Ac. Aff.	10/03/2024	04/10/2024	Student Councilors ;Faculty Board Representatives ;CLG Members ;Part-Time Officers ;Electoral Commission members ;Class Representatives ;Deputy Chair of Student Council;Full-Time Officers ;Board Directors , AQEC members	Constitutional requirement		
		To supervise administration and facilitation	Not started	Dem&Rep Exec;Ac.Aff.&Rep Lead	01/10/2024	30/04/2025	Board meetings ;Meetings of the Executive ;Class Representatives System (See specific card on this) ;Faculty Board Meetings;Electoral Commission ;Student Forum ;Annual General Meeting of the CLG ;Student Council (5 mtgs throughout the year)	Constitutional requirement		
		To produce monthly officers' highlights for social media	Not started	VP Comms&Media	30/09/2024	30/05/2025		Strategic orientation		
		To Facilitate Representative recognition	Not started	Dem&Rep Exec;Ac.Aff.&Rep Lead	02/12/2024	18/04/2025	To organise a Student Award Ball (see specific item) ;To organise Rep Christmas Party (2nd Dec 2024), To explore the feasibility of digital badges for student representative positions.	Strategic orientation		
		To Review and monitor impact of representative structures	In progress	Dem&Rep Exec;Ac.Aff.&Rep Lead	01/07/2024	30/06/2025		Strategic orientation		
		To explore the feasibility of developing a protocol for collaboration between the Board and Student Council	Not started	Dem&Rep Exec;GM;Ac.Aff.&Rep Lead;Ops&Fin Lead		30/06/2025		Constitutional requirement		
Art. 3 (iii) & Art. 3 (viii)	To support all members in the advancement of their education & To promote, support and demand equal and fair access to education for those who come from disadvantaged backgrounds, diverse backgrounds and marginalised groups	To lobby for better student services	Not started	VP Ac. Aff. ;Pres.		30/06/2025	Including academic calendar and supplemental exam results	Student Council mandate;Political Manifesto		
		To organise and facilitate Up Skill Week for students	Not started	Ac.Aff.&Rep Lead;VP Ac. Aff.	04/02/2025	07/02/2025		Political Manifesto		
		To organise and implement Know your Rights Campaigns	Not started	Ac.Aff.&Rep Lead;VP Ac. Aff.	11/08/2024	30/06/2025	Access campaign;Student Survival Guide (7 Oct - 11 Oct) ;Academic Integrity Awareness (18 Nov - 22 Nov);Don't drop out till you drop in ;Exams' campaigns (Aug '24, Jan '25, May '25).	Constitutional requirement		
		To lobby for Opposition to fees	In progress	Ac.Aff.&Rep Lead;VP Ac. Aff.	01/07/2024	30/06/2025		Student Council mandate, student council policy, Political Manifesto		
		To continuously gather student feedback	In progress	Ac.Aff.&Rep Lead;VP Ac. Aff.	01/07/2024	30/06/2025	Academic survey of reps in November	Student Council mandate;Political Manifesto		

		To Lobby for a curriculum review	Not started	Ac.Aff.&Rep Lead;VP Ac. Aff.	01/07/2024	30/06/2025	Decolonise curriculum	Student Council mandate;Political Manifesto		
		To lobby for quality education	Not started	Ac.Aff.&Rep Lead;VP Ac. Aff.		30/06/2025	Right to lecture materials, hybrid lectures and quality assurance.	Strategic orientation;Political Manifesto		
Art. 3 (iv)	To provide and manage general services of the Union for the benefit of its members	To facilitate Outreach of Student Advice & Advocacy Service	Not started	SAAS	01/07/2024	30/06/2025	One outreach activity to happen on each campus monthly during term time.	Strategic orientation;Constitutional requirement		
		To design and implement a 2024/2025 Commercial Strategy for TUDSU+	Not started	Serv&Ents Exec;EMC Lead		Ongoing	Create a 2024/2025 commercial strategy for TUDSU+ with sales forecast ;TUDSU+ online store ;To expand the merchandise offering for TUDSU+;Outreach	Strategic orientation		
		To lobby for better campus facilities	Not started	City VP;Blanch VP;Tallaght VP		Ongoing	Canteen prices in all campuses ;Transport to Blanchardstown Campus ;Address anti-social behaviour in Blanchardstown campus;Student accommodation for Blanchardstown campus;More seating in GG and Tallaght;Cost of gym in Blanchardstown and Tallaght campuses;Quality and healthy options in canteens in all campuses;Water fountains in BST ;Safer bike facilities in BST & Tallaght	Constitutional requirement		
		To hire Student Staff	Not started	Ops&Fin Lead;Serv&Ents Exec;EMC Lead	15/08/2024	13/09/2024	Shortlisting, interviews and T&Cs before 11th Sept ;Recruitment ;Deadline for applicants 29th August	Constitutional requirement		
		To hire Student Media Crew	Not started	VP Comms&Media;Comms Exec;EMC Lead		15/09/2024	Recruitment starts ;Shortlisting, paperwork and comms brief before 16th Sept;Deadline for applicants 9th Sept	Constitutional requirement		
		To research the feasibility of the student Media outlet	Not started	VP Comms&Media		15/09/2024		Student Council mandate		
		To run student events	Not started	VP Ents&Eng;EMC Lead		Ongoing	Christmas Week (2-6 Dec);Halloween Week (21-25 Oct)	Political Manifesto		
		To participate in Orientations	Not started	All exec, EMC Lead	11/09/2024	13/09/2024		Constitutional requirement		
		To run Freshers week	Not started	VP Ents&Eng;EMC Lead	23/09/2024	27/09/2024		Constitutional requirement		
		To raise and give €20k for The Irish Red Cross	Not started	VP Ents&Eng;EMC Lead		Ongoing	Valentines Day (14th Feb) ;Homeless appeal (15th Apr);Christmas event (2nd Dec);Mini-RAG (4th Nov - 8th Nov) ;RAG Week (17 - 21 Feb)	Constitutional requirement		
Art. 3 (v)	To promote the welfare and well-being of its members	To organise and implement Drug Harm Reduction campaign	In progress	WEA Lead;VP Wel&Eq	16/09/2024	20/09/2024		Student Council mandate		
		To organise and implement International Students' Awareness	Not started	WEA Lead;VP Wel&Eq	30/09/2024	04/10/2024		Constitutional requirement		
		To organise and implement Black History Month	In progress	VP Ents&Eng;WEA Lead;VP Wel&Eq	30/09/2024	29/10/2024	Including Culture Week Main theme: African Heritage (See U survey results for detailed nationalities of TUD students)	Constitutional requirement		
		To organise and implement SHIFT week	Not started	WEA Lead;VP Wel&Eq	11/11/2024	15/11/2024	Including image based sexual abuse;Including sex work	Constitutional requirement		
		To organise and implement Elimination of violence against people (and women)	Not started	WEA Lead;VP Wel&Eq	25/11/2024	25/11/2024	Including Supporting Students in Sex work	Student Council mandate		
		To organise and implement Eating disorder awareness campaign	Not started	WEA Lead;VP Wel&Eq	09/12/2024	13/12/2024		Student Council mandate		
		To organise and implement Green Week	Not started	WEA Lead;VP Wel&Eq	17/01/2025	17/01/2025		Strategic orientation		
		To organise and implement SHAG week	Not started	WEA Lead;VP Wel&Eq	04/02/2025	07/02/2025		Student Council mandate		
		To organise and implement Mental Health Week	Not started	WEA Lead;VP Wel&Eq	10/02/2025	13/02/2025		Constitutional requirement		
		To organise and implement Climate Emergency Campaign	Not started	WEA Lead;VP Wel&Eq	24/03/2025	28/03/2025		Student Council mandate		
		To organise and implement Pride week	Not started	WEA Lead;VP Wel&Eq	07/04/2025	11/04/2025		Student Council mandate		
		To lobby for coordinated outreach program for different groups of students (Postgrad, Mature & International)	Not started	WEA Lead;VP Wel&Eq	15/09/2024	15/05/2025		Strategic orientation		
		To organise and implement Accommodation awareness campaign	Completed	WEA Lead;VP Wel&Eq	26/08/2024	30/08/2024		Constitutional requirement		
Art. 3 (vi)	To encourage the participation of members in clubs, societies, sports, social and recreational activities, and volunteering, which form an integral part of the student experience in the University	To review and update TU Dublin SU CLG Volunteer Policy	Not started	Ac.Aff.&Rep Lead		30/06/2025		Good practice		
		To hire volunteers for the Ents & Welfare Crew	Not started	EMC Lead, Ac.Aff.&Rep Lead, WEA Lead		30/06/2025		Strategic orientation		
		To organise and implement Recruitment campaign for representative positions	Not started	Ac.Aff.&Rep Lead;Pres.		31/10/2024	Board Directors ;Electoral Commission Members ;Student Councilors ;Full-Time Officers ;CLG Members ;Deputy Chair of Student Council ;Faculty Board Reps ;Part-Time Officers ;AQEC Reps ;Class Reps	Organisational requirement;Strategic orientation		
		To run Student Awards Promotion & Student Ball	Not started	VP Ents&Eng;Dem&Rep Exec;Ac.Aff.&Rep Lead;EMC Lead	07/04/2025	18/04/2025	Awards Ceremony (29th April)	Strategic orientation		

		To facilitate Inauguration Ceremony	Not started	Ac.Aff.&Rep Lead;EMC Lead	13/06/2025	13/06/2025		Constitutional requirement		
Art. 3 (vii)	To promote the use of Irish language amongst our members and throughout the University	Seachtain na Gaeilge	Not started	Pres.				Constitutional requirement		
Art. 3 (ix)	To endeavour to work in partnership at all levels with the University in the best interests of the members	To lobby for Student Centre	Not started	GM;Pres.	01/07/2024	30/06/2025	Attendance at Student Facilities committee	Strategic orientation		
		To ensure Student Partnership Oversight	Not started	GM;Pres.		30/06/2025	Establishment and regular attendance at Student Partnership Oversight Group (SPOG)	Funding Agreement condition		
Ops	Objective	Task Name (Action/Project/Campaign/...)	Progress	Assigned To	Start Date	Due Date	Checklist items	Ground	Update Semester 1	Update Semester 2
Human Resources	To continuously promote a positive and homogenous organisational company culture	To explore impact measurement/evaluation process to ensure continuous learning and improvement within TU Dublin SU	Not started	GM		30/06/2025		Strategic orientation		
		To Implement Performance Evaluation System	Not started	GM		30/06/2025		Good practice		
		To facilitate Staff Social Committee	In progress	GM		30/06/2025	1 event per trimester	Strategic orientation		
		To invest in training & development	Not started	GM		30/06/2025	Leadership/management training course ;To develop a central database for training (CPD) & development activities	Organisational requirement		
		To Streamline access to information	Not started	Ops&Fin Lead		30/06/2025	Develop SOPs for each work area and implement in a central database;Develop a central database for projects' records and projects' evaluation;Develop an onboarding pack;Develop a file naming convention	Organisational requirement		
Communications	To ensure SU campaigns, events, activities and operations are communicated effectively and appropriately to students and stakeholders across all relevant media /platform / format.	To produce Activity Report (Spotlight 2023-24)	Not started	Comms Exec;GD;EMC Lead		31/10/2024		Strategic orientation		
		To produce Comms Report	Not started	Comms Exec		30/06/2025		Strategic orientation		
		To Publish the newsletter monthly and increase its student engagement	Not started	VP Comms&Media;Comms Exec	15/09/2024	15/05/2025		Strategic orientation		
		To implement and assess Communications Strategy	Not started	Comms Exec		Ongoing		Strategic orientation		
		To Develop and launch new website	Completed	Comms Exec;EMC Lead		31/07/2024		Strategic orientation		
CLG	To continuously improve CLG governance	To develop a Strategic Plan for TU Dublin SU	Not started	GM	01/07/2024	30/06/2025		Governance		
		To run a second event for the Re:Union Network	Not started	GM	01/06/2025	30/06/2025	In June 2025	Strategic orientation		
		To Develop a Governance Code for TU Dublin SU	Not started	GM		30/06/2025		Governance		

Abbreviation	Title
Exec.	The Executive
Pres.	President
VP Ac. Aff.	VP for Academic Affairs
VP Wel&Eq	VP for Welfare & Equality
VP Ents&Eng	VP for Events & Engagement
VP Comms&Media	VP for Communications & Media
Blanch VP	VP for Blanchardstown Campus
Tallaght VP	VP for Tallaght Campus
City VP	VP for City Campus
CVPs	Campus VPs (Blanch, Tallaght & City)
GM	General Manager
EMC Lead	Events, Marketing & Communications Lead
Ac.Affairs&Rep Lead	Academic Affairs & Representation Lead
WEA Lead	Welfare, Equality & Advice Lead
Ops&Fin Lead	Operations & Finance Lead
Dem&Rep Exec	Democracy & Representation Executive
Serv&Ents Exec	Services & Events Executive
Comms Exec	Communications Executive
SAAS	Student Advice and Advocacy Service
Fin Exec	Finance Executive
PTO	Part-time Officers
GD	Graphic Design & Website Executive